



STATE OF WASHINGTON
STATE RECORDS COMMITTEE

Office of the State Auditor • Office of Financial Management • Office of the Attorney General • State Archives

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**October 7, 2020 – 10am
Online via WebEx**

AGENDA

I. ROUTINE ITEMS

- A. Call to Order
- B. Introduction of Committee and Staff
- C. Approval of August 5, 2020 Minutes
- D. Adoption of Today's Agenda

II. WASHINGTON STATE ARCHIVES UPDATES

- A. Announcements from the State Archivist

III. NEW BUSINESS

A. Updates to Agency Schedules

- 1. Department of Fish and Wildlife Records Retention Schedule v.1.11
- 2. Department of Licensing Records Retention Schedule v.1.1
- 3. Department of Transportation Records Retention Schedule v.1.9
- 4. Eastern Washington University Records Retention Schedule v.1.1
- 5. Military Department Records Retention Schedule v.1.5
- 6. Office of Superintendent of Public Instruction Records Retention Schedule v.2.0

B. First Comprehensive Versions of Agency Schedules

- 1. Office of the Lieutenant Governor Records Retention Schedule v.1.0

IV. OTHER BUSINESS

V. NEXT MEETING – December 2, 2020

VI. ADJOURNMENT